



**YABANCI UYRUKLU ÖĞRENCİ TANITIM ve KAYIT FORMU**  
FOREIGN STUDENT INTRODUCTION AND REGISTRATION FORM

Öğrenci Numarası

**LİSANSÜSTÜ ÖĞRETİM BİLGİLERİ / GRADUATE EDUCATION INFORMATION**

Academic Year / Semester : 20 ..... – 20 .....  Güz/ Autumn  Bahar/Spring  
Program Level :  Tezli YL /Masters  Doktora/Doctorate  Tezsiz YL /Non-Thesis Master's  
Program Name :

**NUFUS BİLGİLERİ / POPULATION INFORMATION**

Uyruğu / Nationality : Cinsiyeti/Gender:  K/Female  E/Male  
YU. Numarası : Passaport No:  
Foreign ID Given by Turkish Republic  
Adı Soyadı / Name and Surname :  
Baba ve Anne Adı : -  
Father and Mother Name  
Doğum Yeri ve Tarihi (G/A/Y) : - ..... / ..... / .....  
Birth Place and Date Day / Month / Year

**İLETİŞİM BİLGİLERİ / CONTACT INFORMATION**

Cep Telefonu :Turkey: Own Country:  
Mobil Phone Number  
E-posta Adresi / E-mail Address :1) 2)  
Türkiye'deki İkamet Adresi :  
Residence Address in Turkey  
Kendi Ülkesindeki İkamet Adresi :  
Residence Address in Your Country  
Acil Durumda Aranacak Kişi Bilgileri / Emergency contact Person and Telephone Number  
Contact Person : Telephone:

**DiĞER BİLGİLER / OTHER INFORMATIONS**

Bildiği Diller / Spoken Languages :  
Başka bir Lisansüstü Programa Kayıtlı mı? :  No  Yes>Universty :  
Are you enrolled in another graduate program in Türkiye?  
Burslunuz mu? / Are you on Scholarship? :  No  Yes >Scholarship Name:  
Yabancı Dil Belgesi /Foreign Language Certificate :  No  Yes>Score:  
TÖMER Belgesi / TÖMER Certificate :  No  Yes >Level :  
Tanınma Belgesi / Certificate of Recognition :  No  Yes  
Genel Sağlık Sigortası / General health insurance :  No  Yes  
İkamet Tezkeresi / Residence permit :  No  Yes

In case of any deficiency or error that prevents me from registering in the information I have provided above and the attached documents for registration, and if I cannot bring my school recognition letter, I will delete my registration and notify the Immigration Administration and the Institute of any subsequent changes in my contact information. If I need to go abroad during my education and when I return. I accept and declare that I will inform the Immigration Administration and request that my registration process be carried out.

Kayıt yaptırmak üzere yukarıda sunduğum bilgiler ile ekte sunulan belgelerde kayıt yaptırmama engel herhangi bir eksiklik veya yanlışlığın ortaya çıkması halinde ve okul tanınma yazımı getiremediğim takdirde kaydımın silinmesini, iletişim bilgilerimden sonradan olacak değişiklikleri Göç İdaresine ve Enstitüye bildireceğimi, Eğitim aldığım sırada yurt dışına çıkmam gerektiğinde ve döndüğümde Göç İdaresine bilgi vereceğimi, kabul ve beyan eder kayıt işlemlerimin yapılmasını arz ederim.

Signature

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**EDUCATION COMMITMENT LETTER**

I will be subject to it throughout my education and I have read/will read the Ordu University Postgraduate Education and Training Regulation. I was informed that the documents, forms and auxiliary guides I will use with the regulations are available on the Institute website (<https://sbe.odu.edu.tr>). According to this;

1. I have carefully read the application and acceptance conditions announced by the Institute for Postgraduate Education and that I meet the specified application conditions, that all the information I have provided during the application and registration is correct, that I have submitted false, incomplete documents contrary to the regulations and legislative provisions, or that any incorrect information regarding the applications has been detected. I waive all my rights regarding my student rights,
  2. I have been informed that it is not possible to enroll and continue in more than one graduate program, except for non-thesis programs, and that I am not enrolled in a second graduate program with thesis,
  3. I am informed that general/personal announcements made through the Institute's web page and/or student information system are notifications and that I should follow the Institute's announcements,
  4. Course exemption requests are valid until the period specified in the academic calendar of the first semester of registration and for courses taken within the last 5 years,
  5. I am informed that the Thesis, Seminar and Term Project must be submitted to the Institute in line with the explanations made and within the deadline,
  6. As long as I do not request a military postponement, no postponement will be made and any possible issues that may occur during my education at all stages (for male students) regarding my military service (delay, deregistration, graduation, horizontal transfer, referral postponement, referral postponement extension, deployment postponement cancellation, etc.). I accept legal responsibility,
  7. I need to learn the course and thesis/term project completion periods and the graduation credits required to complete the program of the program I am enrolled in, as stated in the Ordu University Graduate Education Regulations, and that the legal responsibility in this regard belongs to me,
  8. I am informed that I need to contact my advisor after the advisor appointment process is completed, I am informed about deciding on course registration, thesis/term project topic notifications with the advisor, I need to get help from my advisor in all academic matters and at every stage of my education, advisor contact information can be found on the University home page and the Institute website. I can access it from the "phone book" section on the page,
  9. During my postgraduate education and training, I carried out all my transactions related to my student life (minimum number of courses, normal and maximum duration of the program, credit/ECTS tracking, seminar, thesis proposal, thesis monitoring committee reports, proficiency exams, thesis/term project delivery, graduation procedures, I will personally follow up (notifying address, telephone, name, surname changes), and all liability that may arise from non-follow-up will belong to me,
  10. I am informed that if a change is required in the thesis proposal after my doctoral thesis proposal is accepted, I will have to defend the thesis proposal again and that I cannot submit my thesis without submitting at least three successful thesis monitoring reports (for students registered in the doctoral program).
  11. Students enrolled in doctoral programs must meet the publication requirement in order to form the thesis defense exam jury,
  12. I am informed that I must take the PhD qualifying exam by the end of the 5th semester at the latest, that a TIC jury must be established within 1 month for those who are successful in the qualifying exam, and that I should not be taken to the Thesis Proposal Defense within 6 months following the qualifying exam,
  13. Among the students whose thesis was rejected, graduate students who were successful in at least 10 courses and 30 national credits during their education can receive a master's degree without thesis, provided that they request it.
  14. After the transfer application is accepted, the master's and doctoral student submits a new thesis proposal, which starts from the thesis stage. Master's students whose thesis proposal is accepted by the decision of the EYK cannot take the thesis defense exam within 6 months. I have been informed that "TIK will be created for PhD students who are exempt from the qualifying exam and they will be included in the Thesis Proposal Defense",
  15. I have been informed that I will not be able to submit my thesis within six months in case of a thesis proposal and subject change accepted while I am enrolled in a master's program, and that the thesis name change is outside this period (for students registered in a master's program with thesis).
  16. I will bear all responsibilities that may arise from non-compliance with regulations in my higher education, and I will notify the Institute in case of any changes in the information I have provided,
  17. If I do not renew my registration, the time I spend unregistered will be counted as the duration of the program in which I am registered, I will not be able to benefit from student rights in the relevant semester, I will not be able to take the proficiency exam, I will not be able to submit a thesis proposal and TIK report, I will not be able to take the thesis defense exam and I will not be able to submit my thesis/term project at the end of the relevant semester. I have been informed that my registration will be deleted if my term expires,
  18. I have been informed that I must take the Scientific Research and Publication Ethics Course, which is compulsory for postgraduate education, during the semester,
  19. The registrations of international students who do not pay fees for two consecutive years (4 semesters), do not choose a course, and are determined not to continue their education will be deleted by the board of directors.
  20. International students can change the university they are registered to only once during the same academic year.
- I accept and undertake that I have read and understood the above-mentioned articles and that I am informed that a copy of this undertaking is available on the Institute's website, and that I will comply with the provisions of the Postgraduate Education and Training Regulation and relevant legislation for provisions not declared in writing.

Signature

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